

NOTICE OF MEETING

ALEXANDRA PALACE AND PARK BOARD

**Tuesday, 12th April, 2016, 7.30 pm - Alexandra Palace, Alexandra
Palace Way, Wood Green, London N22 7AY**

Members: Councillors Joanna Christophides (Chair), Tim Gallagher (Vice-Chair), Patrick Berryman, Bob Hare, Liz McShane and Anne Stennett

Non Voting Representatives: Colin Marr (Alexandra Park and Palace Conservation Area Advisory Committee), Nigel Willmott (Friends of the Alexandra Palace Theatre), and Gordon Hutchinson (Friends of Alexandra Park)

Advisory Non Voting Board Members: Robert Kidby

Observer: Councillor Stephen Mann

Quorum: 3

1. **FILMING AT MEETINGS**

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

2. **APOLOGIES FOR ABSENCE**

3. **URGENT BUSINESS**

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at items 17 & 24 below)

4. DECLARATIONS OF INTERESTS

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

5. QUESTIONS, DEPUTATIONS OR PETITIONS

To consider any questions, deputations or petitions received in accordance with Part 4, Section B29 of the Council's Constitution.

6. MINUTES (PAGES 1 - 14)

- i. To approve the unrestricted minutes of the Alexandra Palace and Park Board held on 16th February 2016 as an accurate record of the proceedings.
- ii. To receive and consider the draft minutes of the Joint Alexandra Park & Palace Statutory Advisory Committee and the Alexandra Palace & Park Consultative Committee held on 2nd February 2016.
- iii. To receive the draft minutes of the Alexandra Park & Palace Statutory Advisory Committee held on 2nd February 2016.

7. REPORT OF THE CHIEF EXECUTIVE OFFICER (PAGES 15 - 18)

To receive the report of the Chief Executive, Alexandra Park & Palace, which updates the Board on issues including:

- Strategic Vision
- Governance
- HR Audit
- Internal Audit

- Business Planning
- Wood Green Regeneration

8. PARK ACTIVITIES (PAGES 19 - 26)

To receive the report of the Park Manager which updates the Board on the progress on the new Grounds Maintenance Contract, the Go Ape proposal, and work on replacing and repairing utilities and services in the Park.

9. LEARNING AND COMMUNITIES (PAGES 27 - 30)

To receive the report of the Learning Officer, which updates the Board on the Learning and Community Programme.

10. COMMERCIAL UPDATE (PAGES 31 - 44)

To receive the report of the Commercial Director which reviews major activity undertaken in the 4th quarter of the 2015/16 trading year, and provides a forward focus on the 1st Quarter of financial trading year 2016/17.

11. NEW-LOOK WEBSITE PRESENTATION

To receive a presentation on the new-look website.

12. EAST WING RESTORATION PROJECT (PAGES 45 - 52)

To receive the report of the Deputy Chief Executive which updates the Board on the progress on the East Wing Restoration Project.

13. TRUST FINANCIAL REPORT (AND ANNUAL ACCOUNTS TIMETABLE)

TO FOLLOW

14. RESERVES POLICY (PAGES 53 - 58)

To receive the report of the Director of Finance and Corporate Resources, which explains the requirement to publish and adopt a reserves policy by Alexandra Park and Palace Charitable Trust and proposes a draft reserve policy for adoption.

15. STORAGE UNIT PROPOSAL (PAGES 59 - 76)

To receive the report of the Deputy Chief Executive, which provides the Trust Board with details of a proposed new project – West Yard Storage Project outlining the principles behind the project, the work completed so far and the developing business case and design solutions.

Note – the comments of the Statutory Advisory and Consultative Committees will be made available following the Joint Statutory Advisory and Consultative Committee meeting on 5 April 2016.

16. ALEXANDRA PALACE AND PARK BOARD WORK PROGRAMME (PAGES 77 - 78)

To receive and note the work programme for 2016/17.

17. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

18. FUTURE MEETINGS

Tuesday 19 July 2016
Tuesday 6 December 2016
Tuesday 14 February 2017

19. EXCLUSION OF THE PUBLIC AND PRESS

Items 20 through to 23 are likely to be subject of a motion to exclude the press and public from the meeting as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual, Para 2 – Information which is likely to reveal the identity of an individual, Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

20. EXEMPT MINUTES (PAGES 79 - 82)

To approve the exempt minutes of the Alexandra Palace and Park Board held on 16 February 2016.

21. EXEMPT CHIEF EXECUTIVE REPORT

TO FOLLOW

22. EXEMPT PROVISION OF ESTATE GUARDING TO ALEXANDRA PALACE (PAGES 83 - 92)

23. EXEMPT - CREATIVE WORKSPACE

TO FOLLOW

24. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

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Monday, 4 April 2016